



Söderportgymnasiet

International Baccalaureate Diploma Program

Academic Honesty Policy

Academic Year 2016/2017

Introduction

The purpose of this document is to offer guidance for good academic practice and development of an academic honesty knowledge and ethos for students.

IB definitions regarding Academic Honesty are taken from the *IB General Regulations. Diploma Programme* and there we define malpractice as behaviour that results in, or may result in, the candidate or any other candidate gaining an unfair advantage in one or more assessment components. The following definitions and terms are included in this:

Definition of Plagiarism

Plagiarism is defined as the representation, intentionally or unwittingly, of the ideas, words or work of another person without proper, clear and explicit acknowledgment. The use of translated materials, unless indicated and acknowledged, is also considered plagiarism.

Definition of Paraphrasing

Paraphrasing is writing a piece of text out in your own words. You are allowed to do this, but you must acknowledge the source you have used.

Definition of Malpractice

Malpractice is a behavior that results in, or may result in the candidate or any other candidate gaining an unfair advantage in one or more assessment components.

Definition of collusion - supporting malpractice by another candidate, as in allowing your work to be copied or submitted for assessment by another candidate.

There is further reference to Academic Honesty among the attributes in the IB learner profile, as seen in *Academic honesty in the IB educational context*.



“Principled

We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.”

“Reflective”

They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.”

“Thinkers“.....reasoned, ethical decisions”

All IB students understand the importance of acknowledging the work or ideas of others because it is a central feature of the constructivist, inquiry-based approach promoted in all IB programs; yet, in the DP, this requires the explicit teaching and learning of specific conventions accepted in a community of learners for being transparent about the use of ideas and work of others—note making, in-text citation and the preparation of a bibliography, to name but a few examples (Carroll 2012: 5–6, as cited in *Academic honesty in the IB educational context*).

Practices

Understanding academic honesty

It is the responsibility of the school to inform and communicate with students and parents about the Academic Honesty Policy.

The IB Teaching Team work collaboratively with the concept of Academic Honesty. Teachers and mentors continuously work with academic honesty in conjunction with appropriate parts in courses.

Academic Honesty is a concept that is gradually introduced and trained with students. Work begins already in the PreDP year.

	PreDP	IB1 - IB2
Subjects	Science, TOK, Social Studies, History	EE, IA
Responsible	Subject teachers	Supervisors, Subject teachers

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<p>How is it taught?</p>	<p>Science: only share raw data, state source when referring to known values</p> <p>Social studies, History, TOK: Using a reference system with consistency, understanding dependency, and tendencies in sources used, time factor, authenticity etc.</p>	<p>Using a reference system with consistency, understanding dependency, and tendencies in sources used, time factor, authenticity etc. (in EE according to EE-guide, in IA according to Subject Guides and General regulations DP</p> <p>Examples of good referencing is shown when practicing writing reports and essays.</p>
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Professional development for staff takes place in: IB-Team meetings, During IB-workshops and in notes in IB Subjects Reports issued after each examination session..

Formative assessment/learning is used to improve the student's awareness of Academic Honesty. Through the Approaches to Teaching and Learning students achieve further training and understanding of Academic Honesty. In feedback given to students regarding EE, IA and all other reports and essays, students and teachers have the opportunity to further strengthen Academic Honesty.

Malpractice and Sanctions

The subject teacher or supervisor in will inform the IBDP Coordinator when they have detected any malpractice and the Academic Honesty Policy has been breached. The IB Pedagogical leadership team will perform an investigation into the matter.

The school implements sanctions of malpractice as described in the attached document.



WARNING

Malpractice in the IB Diploma Program is defined in *The Handbook of Procedures for the Diploma Program, Section A6, Academic Honesty*. Decisions about malpractice is to be made by the Diploma Coordinator, the IB Principal together with the subject teacher/supervisor.

A written warning for plagiarism is hereby issued as follows:

Component: _____

Nature of malpractice: *The student has used source material that has not been acknowledged and therefore has been put forward as the student's own material and wording. This is a case of plagiarism that has been made evident through the teacher's routine work in scanning students' work for plagiarism. Attached is a copy of the work submitted by the student and also the source from which it has been plagiarized.*

Consequence: *The written warning will remain with the student until final examinations have been completed in May 20XX. The component will not be assessed and marked by the teacher. The IB teaching staff will be informed of the warning filed on behalf of the student.*

In case of a second occasion of plagiarism, the student will be withdrawn from the final exams in May 2013 in the subject where the malpractice has taken place. The student will be allowed to sit the final exam in the subject one year later (May 20XX). The examination fee will then be paid by the student.

On the third occasion of malpractice, the student will be withdrawn from all subjects in the final exams in May 20XX and may return from exams one year later in May 20XX..

Please fill in and return the slip attached to the student's mentor.

Ann-Sofi Ericson

Charlotte Mechura

IB Principal

IB Diploma Coordinator

Tel: 044-136049

Tel: 044-135919



Acknowledgement

We have received and understood the warning of plagiarism of a component in _____ class, issued to
_____ on _____, 20XX

Student's signature

Parent's signature

Date: _____

Date: _____



Barn & utbildning

KRISTIANSTADS KOMMUN
Gymnasieskola/Vuxenutbildning
SÖDERPORTGYMNASIET



Implementation and evaluation of the Academic Honesty Policy

The assessment policy document and its implementation is the responsibility of the IB Coordinator, who works in collaboration with the IB Head, IB teaching staff, EHT Team and the IB students. In IB faculty meetings and IB student program council meetings the document is evaluated and reviewed annually.